

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

OCTOBER 26, 2015

Judge Thad Balkman led in Prayer and in the Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 26th day of October 2015 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Harold Haralson, Vice-Chairman  
Darry Stacy, Member  
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Bryan Jenkins, Jacob McHughes, Christine Cartmell, Melinda Duke, Susan Moffat, Keith Reed and John Roberts.

After the reading of the minutes of the Regular Meeting October 19, 2015 and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**. Darry Stacy seconded the motion.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

### A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, due to so many line items to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID#HD-1732** - Contract to provide a Social Marketing contractor for the Cleveland County Health Department. The bid term will be from the bid award date through June 30, 2016. The contract shall include the option to renew for four (4) additional one-year contract periods.  
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

# CLEVELAND COUNTY BID SUMMARY

## List of Individual Bidders

	<b>Visual Image Media Consultants, Inc.</b>	
BID: <b>#HD-1732</b>		
DEPT: Health Department		
DATE OPENED: 10-26-15		
<b>List of Individual Items</b>		<b>Awarded To:</b>
Contract to provide Social Marketing Services for the Cleveland County Health Department.		Tabled on 10-26-15
The bid term will be from bid award date through June 30, 2016.		
The contract shall include the option to renew for four (4) additional one-year contract periods.		
<b>Tier 1: Executive Leadership</b>		
<i>Formative Research - \$/hr.</i>	\$150.00	
<i>Creative Planning and Production - \$/hr.</i>	\$150.00	
<i>Media Planning - \$/hr.</i>	\$150.00	
<i>Evaluation - \$/hr.</i>	\$150.00	
<i>Accounty and Financial \$/hr.</i>	\$150.00	
<b>Tier 2: Creative &amp; Technical Planning, Direction and Coordination:</b>		
<i>Formative Research - \$/hr.</i>	\$120.00	
<i>Creative Planning and Production - \$/hr.</i>	\$120.00	
<i>Media Planning - \$/hr.</i>	\$120.00	
<i>Evaluation - \$/hr.</i>	\$120.00	
<i>Accounty and Financial \$/hr.</i>	\$120.00	
<b>Tier 3: Account Support Services</b>		
<i>Formative Research - \$/hr.</i>	\$95.00	
<i>Creative Planning and Production - \$/hr.</i>	\$95.00	
<i>Media Planning - \$/hr.</i>	\$95.00	
<i>Evaluation - \$/hr.</i>	\$95.00	
<i>Accounty and Financial \$/hr.</i>	\$95.00	
<b>Vendor's Exceptions/Statement:</b>	_____	
<b>Contact Information:</b>		
Contact Person:	Tim Berney	
Title:		
Address:	125 Park Avenue., Suite 200 Oklahoma City, OK 73102	
Telephone Number:	405-525-0055	
Fax Number:	405-600-6250	
Email:	<a href="mailto:tberney@thevibrant.com">tberney@thevibrant.com</a>	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	

**B. Old Business:**

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to award as per bid summary, the Inmate Clothing awarded to Acme Supply Co. Ltd. And Inmate Sandals awarded to ICS Jail Supplies for **BID#SHE-1733** – One-Year (1) Non-Encumbered Contract for Inmate Clothing and Sandals for Cleveland County Detention Center. The bid term will be from November 7, 2015 through November 6, 2016.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

**C. Items of Business:**

1. Chairman Rod Cleveland **opened** the **Public Hearing** at 1:01 pm on the proposed 2014 Community Development Block Grant Disaster Relief Grant (CDBG-DR 14) Application in the amount of \$2,607,239 to be submitted to the Oklahoma Department of Commerce.  
There being no public comments, **Public Hearing** was **closed** at 1:02 pm by Chairman Cleveland.
2. Darry Stacy moved, seconded by Harold Haralson, to **approve** the **Resolution** to request the Oklahoma Department of Commerce to provide a Community Development Block Grant for Disaster Recovery.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.
3. Darry Stacy moved, seconded by Harold Haralson, to **approve** the **Resolution** to Authorize the Application for Financial Assistance from the Rural Economic Action Plan Fund (Reap Grant) on behalf of Cleveland County District #2 for Acquisition of New Fire Station.  
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

Chairman Rod Cleveland said that the following Items, No. 4 through No. 15 are **Consent Items** and are routine in nature; therefore, Harold Haralson moved, seconded by Darry Stacy, to **approve** the **items** as follows:

4. **Juvenile Detention Services** Agreement between The Board of Cleveland County Commissioners and Oklahoma Juvenile Justice Services, Inc. to provide use of the detention facilities of the Garfield County Regional

Detention Center at a rate of \$23.26 per day per child for the period July 1, 2015 through June 30, 2016.

5. **Renewal** of County Bid #SHE-1629 with Lattice, Inc. for a One (1) Year Non-Encumbered Contract to provide an Inmate Telephone System for the Cleveland County Sheriff’s Office. All terms and conditions will remain the same. This contract will be awarded on an annual basis due to the fact that re-bidding and awarding to a new vendor would require re-wiring and installing a new system. The renewal period is from October 21, 2015 to June 30, 2016.
6. **Interlocal Agreement** between The Board of County Commissioners and HGACBuy in which HGAC has instituted a cooperative purchasing program and is authorized to contract and to perform governmental functions and services, including the purchase of goods and services for the period July 1, 2015 through June 30, 2016.
7. **Memorandum of Agreement** between The Board of Cleveland County Commissioners and The Cleveland County Health Department for the use of the Cleveland County Fairgrounds, its facilities, equipment, and parking lots, to be used by the Cleveland County Health Department as vaccination clinics or antibiotic distribution centers, or the reception and storage of Strategic national Stockpile assets in Cleveland County during a disaster or crisis.
8. **Notice** of Regular Scheduled Meetings of the Cleveland County Board of County Commissioners for the calendar year 2016.
9. **Resolution** to declare surplus the following items from the Cleveland County Treasurers Office:  
**Office Chair: C102-120,**  
**Epson Validators: C213-82, C213-83, C213-84, C213-85, C213-87, C213-88, C213-91, C213-92, C213-93, C213-96, C213-97, C213-100**  
**Dell Server: C222-113**  
**Dell Flat Panel Monitors: C222-126, C222-130, C222-223.**
10. **Resolution** to declare surplus and sold **Unit#SF299-1**, Digital Color Copier for the Cleveland County Fairgrounds. This unit was sold at auction.
11. **Approve** the following Cash Fund Appropriations:

a. Assessor’s Revolving Fund	\$ 518.00
b. Bridge Capital Improvement Fund	\$ 9.58
c. Child Abuse Prevention Fund	\$ 61.86
d. Cleveland County Justice Center Fund	\$184,830.51
e. Bridge and Road Improvement Fund	\$120,247.21
f. Commissioners Building Fund	\$ 117.76
g. County Clerk’s Lien Fee Fund	\$ 3,513.30
h. County Clerk’s Preservation Fee Fund	\$ 27,703.73
i. County Health Fund	\$ 8,036.78
j. Court Clerk Revolving Fund	\$ 11,191.01
k. DA Incarceration Costs Fund	\$ 826.19

<b>l.</b> Drug Court Revolving Fund Adult	\$ 1,411.20
<b>m.</b> Fairgrounds Fund	\$ 23,219.75
<b>n.</b> Highway Unrestricted Fund	\$448,077.58
<b>o.</b> Juvenile Drug Court Revolving Fund	\$ 17.55
<b>p.</b> Local Emergency Planning Committee Fund	\$ 1,000.00
<b>q.</b> S.T.O.P. Violence Against Women Grant Fund	\$ 2,552.75
<b>r.</b> Sales Tax Fund	\$767,015.09
<b>s.</b> Sheriff Commissary Fund	\$ 60,236.06
<b>t.</b> Sheriff Courthouse Security Service Fund	\$ 3,837.97
<b>u.</b> Sheriff Federal Share Revenue Fund	\$ 5.47
<b>v.</b> Sheriff Revolving Fund	\$ 49,359.00
<b>w.</b> Sheriff Service Fee Fund	\$ 60,158.90
<b>x.</b> Sheriff Jail Fund	\$ 6,447.43
<b>y.</b> Treasurer’s Certification Fee Fund	\$ 4,615.00

**12. Approval** of the Alcoholic Beverage Tax in the amount of \$38,995.71

**13. Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**District #1**

16-2107-T2A	Inland Truck Parts Co.	\$ 2,000.00
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**District #2**

16-2143-T2A	Fire Suppression Specialist	\$ 1,500.00
16-2144-T2A	Northern Tool & Equip Co.	\$ 1,500.00
16-2147-T2A	Cummins Southern Plains	\$ 2,000.00
16-2148-T2A	C.L. Boyd Co	\$ 1,500.00
16-2149-T2A	Fastenal Industrial & Const.	\$ 2,000.00
16-2150-T2A	American Logo & Sign	\$ 750.00
16-2151-T2A	Certified Laboratories	\$ 5,000.00
16-2152-T2A	Comdata Corp	\$ 5,000.00
16-2153-T2A	Home Depot	\$ 1,250.00
16-2154-T2A	Metro Glass	\$ 1,000.00
16-2155-T2A	MHC-Kenworth OKC	\$ 1,000.00
16-2156-T2A	Norman Tag Agency	\$ 300.00
16-2162-T2A	Ty-Lind Auto Parts	\$ 1,500.00

**District #3**

16-2111-T2A	Fred’s Tire & Battery	\$ 2,000.00
16-2112-T2A	UniFirst	\$ 750.00

**Assessor’s**

16-2157- HR2	Batteries Sooner	\$ 500.00
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**Election Board**

16-2166-SL2	Home Depot	\$ 1,000.00
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**Fairgrounds**

16-2104-FG2	Dept. of Central Services	\$ 1,000.00
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16-2106-FG2	UniFirst	\$ 500.00
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**Health Dept**

16-2084-MD2	OG&E	\$ 37,000.00
16-2085-MD2	United Mechanical	\$ 500.00
16-2086-MD2	Allied Central	\$ 1,000.00
16-2092-MD2	Firetrol Protection Systems	\$ 500.00

**Sheriff Dept**

16-2158-CCJC2	Jerry Calvert	\$ 500.00
16-2159-CCJC2	The Sherwin-Williams Co.	\$ 500.00

**14. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 15/16**

**General:**

16-1252-SFG1B

**Highway:**

16-0128-T2A    16-0558-T2A

**Health:**

16-0378-MD1C

**15. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:**

**FY 15/16**

a. General Fund	\$ 900,844.80
b. Highway Fund	\$ 204,373.36
c. Health Fund	\$ 12,887.01
d. Sheriff Commissary Fund	\$ 1,320.00
e. Sheriff Cleveland County Justice Center Fund	\$ 166,404.97
f. Sheriff Revolving Fund	\$ 50,135.75
g. Treasurer Certification Fee Fund	\$ 149.45
h. Fairgrounds Fund	\$ 4,150.14

**FY 2014/2015**

a. General Fund	\$ 941.80
b. Highway Fund	\$ 17,902.00
c. Fair Board	\$ 429.71

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

**END OF CONSENT DOCKET.**

- D.** There was no **new business** to come before the Board for discussion.
  
- E.** During Commissioner’s discussions about **County Business**, the main topic of discussion concerned a meeting to take questions and answers to encourage looking at natural gas as an alternative.

Further, Chairman Cleveland stated that an individual contacted him about usage of the parking lot near Food & Shelter for Friends.
  
- F.** There were no **comments** made by the **Public**.
  
- G.** There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 1:05 pm. Harold Haralson seconded the motion. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.